

 <p><b>saskatoon</b> building global friendship</p>	<p align="center"><b>Applicant Check List</b></p> <ul style="list-style-type: none"> <li>• Staff-Leader Application Form</li> <li>• Two References</li> <li>• Photo Copy of Proof of Age</li> <li>• (JC's Only) \$500.00 Deposit</li> <li>• Criminal record check will be required upon selection and is a requirement of being selected</li> </ul>
<p>Submit Forms To: <span style="float: right;">CISV Saskatoon % Renee Trischuk 328 Carleton Drive Saskatoon SK S7H 4C1 <a href="mailto:renee.cisv@sasktel.net">renee.cisv@sasktel.net</a></span></p> <p align="center"><b>Application Deadline February 1, 2019</b></p>	

Leaders must attend National Leadership Training May 10-11-12 2019 at Beaver Creek Camp in Saskatoon.

Leaders must attend leadership training session in Saskatoon once before and once after the national training. Dates will be chosen to suit the needs to the leaders.

Leaders must commit to meet with their delegation a number of times between March 2019 and the start of their program to make travel arrangements, get to know the delegates and prepare materials that will be used during the program.

Choice 1st, 2nd	Program	Program Code	Location / Date
	Village Leader (must be Age 21+)	V-2019-010	Calgary, Canada July 5 – August 1, 2019
	Village Leader (must be Age 21+)	V-2019-039	Mexico City, Mexico June 28 - July 25, 2019
	Step Up Leader (must be Age 21+)	C-2019-007	Halifax, Canada July 5 - July 27, 2019
	Youth Meeting Leader (must be Age 21+)	Y-2019-011	Chile, Santiago Jan 3 - Jan 17, 2020
	Youth Meeting Staff (must be Age 21+) Youth Meeting Jr Staff (Must be Age 19-20)	Y-2019-010	Saskatoon, Canada July 22 - Aug 5, 2019



	JC - Male (must be Age 16-17)	V-2019-011	Waterloo, Canada Aug 3, 2018 – Aug 30, 2019 Program Fee: \$1075.00
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## Staff-Leader Application Form

### Personal Information:

Given Name			
Surname			
Number & Street			
Town / City			
Area / State / Province			
Country	Postcode / Zip code		
	Country Code	Area Code	Local Number
Tel			
Fax			
Mobile Number			
E mail			

Date of Birth	(Day / Month / Year)	Sex (M or F)	Nationality

Please also provide proof of age with this application (e.g. copy of birth certificate or driving licence)

Occupation	
Employer / Academic Institution (if a student)	
Educational Background (degree and year)	

### 3. Please note any Health Restrictions and their effects on your daily life:

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### 4. Areas of interest and ability

Language	Fluent	Good	Fair



In the CISV programme, you will need to assist and or assume responsibility for some activities such as music, arts and crafts, games, sports, dance, discussion and swimming etc. Please list your interests and skills, which could be helpful at the programme:

<b>Do you have Certification: in</b>	<b>Yes / No</b>	<b>Additional Information</b>
<b>Life Saving</b>		
<b>First Aid</b>		

**5. Experience in working with people in a leadership role and as part of a team:**

**6. CISV or other experience with children / youth (of similar age to the specific programme participants):**

**7. Other experience in CISV, with other intercultural organisations or with other cultures:**

**8. Why do you want to be staff/leader/JC?**



**9. References:** (2 References are required. Please give an Official CISV Reference Form to your References listed below and ask them to forward the completed forms directly to the person/address at the top of this form.)

<b>Given Name</b>			
<b>Surname</b>			
<b>Number &amp; Street</b>			
<b>Area</b>			
<b>Town / City</b>			
<b>Country</b>		<b>Postcode / Zip code</b>	
	<b>Country Code</b>	<b>Area Code</b>	<b>Local Number</b>
<b>Telephone Number</b>			
<b>Fax Number</b>			
<b>E mail</b>			

<b>Given Name</b>			
<b>Surname</b>			
<b>Number &amp; Street</b>			
<b>Area</b>			
<b>Town / City</b>			
<b>Country</b>		<b>Postcode / Zip code</b>	
	<b>Country Code</b>	<b>Area Code</b>	<b>Local Number</b>
<b>Telephone Number</b>			
<b>Fax Number</b>			
<b>E mail</b>			

**10. Applicant -- Please certify that:**

I will participate in all CISV Leadership Training Sessions required by CISV. I will abide by and uphold CISV Guidelines on Behaviour and Cultural Sensitivity (Info File R-7) and will put the delegates' interests and welfare above my own while attending the programme. I understand that before serving in a staff/leadership position, I must be a member of CISV. I have no criminal convictions or history of mental illness, emotional counselling, violent behaviour, child abuse, drug/alcohol abuse, prejudice etc that would disqualify me from participation in CISV's international,



cross-cultural and peace education programmes. I agree to a police record check if required by CISV. I consent to the personal data in this Application Form being used by CISV to process this application and agree that it may be shared with other people involved in organising the programmes, wherever they may be hosted. All the information on this application is correct and accurate.

<b>Applicant's Signature</b>	
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<b>(Day / Month / Year)</b>

**EXPLANATION FOR STAFF-LEADER APPLICATION FORM: Please see Programme Guides** and CISV International Ltd policies on selection of persons with programme responsibility (Info File R-5 and R-6 as well as Basic Skills descriptions in M-5 through 8).

**Data**

The personal data provided in this form is confidential and will be kept and eventually destroyed according to the laws of the country holding the data. As noted in the form, staff/leaders and JCs must become members of CISV International. The appropriate membership form will be provided to you. CISV does not sell or exchange its membership information.

**Age Requirements**

Staff and JCs must be the proper age on the first day of the programme. Leaders must be the proper age on the day they leave for the programme. Specifically:

- Junior Counsellors must be 16 or 17 years old
- Interchange Junior Leaders must be at least 18 years old and a minimum of 4 years older than participants.
- All Adult Leaders and Staff must be at least 21 years old.
- At least one member of the Staff of every Village, Step Up, Youth Meeting and IPP must be at least 25 years old. In Seminar Camps the programme director must be at least 23 years old.
- Camp Staffs may have only one Junior Staff from the hosting NA Junior Staff must be at least 19 years old. No Junior Staff are allowed in Seminar Camps or IPPs.
- Leaders must be the sex specified by the programme invitation.
- All staff, leaders and JCs must receive appropriate orientation and leadership training.

**POLICE CHECKS**

Where possible according to national law, police checks are required for ALL Staff and Leaders at CISV International programmes. This includes Junior Staff / Leaders who are aged 18+. It is **not** required for JCs.

**FIRST AID CERTIFICATION**

First aid certification is required for ALL Canadian Staff and Leaders. If you do not have a first aid certificate at time of selection, you will be required to obtain a certification before departure to your program. Receipts for First Aid certification can be submitted to our chapter treasurer for reimbursement